

Section II: NSP Spending Report & Documentation

Please fill in (type) the following:

11.1 Community Council Information

Council Name:	Sedamsville Civic Association	Amount Received:	\$7375 ✓
Council EIN # (tax ID):	31-1792874	Contract No:	IIN_05102024_SCA ✓
	NAME	EMAIL	PHONE #
NSP Project Manager	Herb Kohls	herb@firehousenursery.com	513-658-6639
	NAME	EMAIL	PHONE #
Council President:	Cindy Bastin	cinwinpooh@aol.com	513-706-0379

Submitted by: _____ Herb Kohls ✓

II.2 Documentation: Checklist of Attachments to Final Report

- ✓ ☒ **Verification of approved amendments, if any (copy of email with approval)**
- ☐ **N/A NSP Hourly Paid Worker Summary Log**
- ✓ ☒ **NSP Volunteer Hours Summary Log**

Please attach the following DOCUMENTATION to each approved project:

- ☒ **Detailed Performance Report – 1 per project**
- ☐ **Expenditures Report – 1 per project**
- ☒ **Invoices, agreements, and/or copies of receipts – per project—to verify what funds were spent on, original receipts will NOT be accepted**
- ☐ **Copies of cancelled checks, or bank or card statements – per project—with reference #s and transaction highlighted to verify when, to whom, and how payments were made**
- ☐ **N/A Copy of letter/emails from City department or agency verifying the need for funds**

Please submit the following summary financial report for your Community Council's Neighborhood Support Program spending. Projects listed here must match the Proposal approved by the NSP Review Committee and in your Community Council's contract with Invest in Neighborhoods. If amended budget, attach documentation of approved amendment.

II.3 Summary List of Projects & Budget & Balance

	NSP Approved Project Name	(see Guidelines) Category	Total Volunteer Hrs	\$\$ Total Approved Budget / last approved amended*	\$\$ Spent NSP Funds	\$\$ Balance
1	Community Partnership ✓	Quality of Life ✓	300	\$2100 ✓	\$2100 ✓	\$0 ✓
2	Beautification ✓	Neighborhood Improvement Activities ✓	100	\$3016.79 ✓	\$3016.79 ✓	\$0 ✓
3	Veteran's Memorial ✓	Quality of Life ✓	1600	\$448.54 ✓	\$448.54 ✓	\$0 ✓
4	Holiday Décor ✓	Quality of Life ✓	750	\$1047.94 ✓	\$1047.94 ✓	\$0 ✓
5	Communications/Tech ✓	Community Projects ✓	90	\$761.73 ✓	\$761.73 ✓	\$0 ✓
6				\$	\$	\$
7				\$	\$	\$
8				\$	\$	\$
9				\$	\$	\$
10				\$	\$	\$
TOTALS			2840	\$7375	\$7375	\$0

Total NSP Received	\$7375
-Total Spent NSP Funds	\$7375
Total Unspent NSP Funds**	\$0

*If you requested an amendment, use the amendment budget as your approved budget. Please attach approved amendment and documentation verifying the amendment was approved. Do not list other sources in this column

**You must return unspent NSP funds to the Invest in Neighborhoods. Make checks payable to "Invest in Neighborhoods". Please note in memo 'balance unspent NSP funds'

II.4 Total Project NSP and Non-NSP Funds

	NSP Approved Project Name (All NSP Projects from above)	\$\$ Spent NSP Funds	\$\$ Other Sources	Source of other funds*	Total Project \$\$
1	Community Partnership	\$2100 ✓	\$0	None	\$2100 ✓
2	Beautification	\$3016.79 ✓	\$196.25	AIG	\$3213.04 ✓
3	Veteran's Memorial	\$448.54 ✓	\$0	None	\$448.54 ✓
4	Holiday Décor	\$1047.94 ✓	\$388.06	AIG	\$1436 ✓
5	Communications/Tech	\$761.73 ✓	\$290.69	AIG	\$1052.42 ✓
6		\$	\$		\$
7		\$	\$		\$
8		\$	\$		\$
9		\$	\$		\$
10		\$	\$		\$
TOTALS		\$7375	\$875 ✓		\$8250 ✓

*City funds, grant (non-City), donation, Community Council funds (e.g. membership fees, event revenue)

Council Name: Sedamsville Civic Association

2. Informal Amendment Request Form

Community Councils must submit this form to request changes to originally approved projects. Once approved, funds must be spent by the scheduled date for all NSP expenditures.

APPROVED NSP PROJECTS*	ORIGINAL BUDGET	REQUESTED CHANGE (+/-)	AMENDED BUDGET
Community Partnership	\$2100	\$0	\$2100
Beautification	\$2000	+\$1016.79	\$3016.79
Veterans' Memorial	\$1500	-\$1051.46	\$448.54
Holiday Decor	\$800	+\$247.94	\$1047.94
Communications/Tech	\$975	-\$213.27	\$761.73
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$7375	\$0	\$7375

* List all approved projects, included those whose budgets are not changing

Date: 12/3/24

Submitted by: Herb Kohls

Briefly describe your Council approval process for this change (documentation may be requested)

Veterans' Memorial - The SCA was at the end of building the memorial and no longer required large capital

Beautification – The cost of the telephone banner project exceeded our expectations

~With the telephone banner project voted as an importance, the money was reallocated.

Holiday Décor – Holiday decorations were purchased with leftover NSP money before the year ended

Communications/Tech – All the necessary items were purchased for the year.

~The board exchanged communication to reallocate the remaining money from Comm/Tech to Décor.

IIN USE ONLY BELOW THIS LINE

Approved by: Sam Carmine

Amend# 1

NSP VOLUNTEER SUMMARY LOG

Community Sedamsville Civic Association

Contract Year 2024

Please report the number of volunteer hours per project

NSP APPROVED PROJECT NAME	Project Date (earliest to latest)	Number of volunteers	Hours	TOTAL PER PROJECT
Community Partnership	7/3/24	10	30	300
Beautification	7/23/24	5	20	100
Veteran's Memorial	5/30/24	20	80	1600
Holiday Décor	8/15/24	15	50	750
Communications/Tech	6/17/24	3	30	90
		53	210	2840

NSP Manager: Herb Kohls Date: 12/20/24

Instructions: Turn this form in with your final report packet

Section III: Final Project Performance Report

III.1 Detailed Performance Report –1 per project

Prepare one (1) report form for each approved project. Describe how well you met your goals. Discuss any problems (if any) in fulfilling the terms of your contract, indicate budget, final amount spent, and the ending balance. Attach photographs and other documentation as appropriate.

APPROVED PROJECT NAME:	Community Partnership				
PROJECT BUDGET:	\$2100	Total NSP Funds Spent:	\$2100	BALANCE:	\$0
TOTAL VOLUNTEER HRS:	300	START DATE:	6/14/24	END DATE:	7/15/24
PROJECT DESCRIPTION & PURPOSE:					
The SCA partnered with the Dream Center to provide school supplies to the nearby school, Riverside Academy. We were able to purchase and provide notebooks, pencil pouches, headphones, paper, and index cards to children who couldn't otherwise afford them. We also used funding to join HomeBase as a member. This provides the SCA access to additional resources via grant writing and capacity.					
PROBLEMS WITH THE PROJECT?					
The biggest problem that we had was timing. We wanted to get the School Supply project started earlier, but did not receive funding until later.					
EVALUATION OF SUCCESS OF PROJECT (Explain why you feel this project is a success or failure. What do you base this assessment on?):					
We were successful in providing children with the necessary school supplies they need. Additionally, we were able to use the resources provided by HomeBase for projects around the community, including help with CBR submissions and ongoing capital projects.					
ADDITIONAL COMMENTS					

III.2 Expenditures Report – 1 per project

List all the expenses incurred from each project. To verify funds spent attach the following to each project report:

1. Invoices and/or copies of receipts – original receipts will NOT be accepted—to verify funds were needed
2. Attach copies of cancelled checks, or bank or card statement (with highlighted transaction) to verify funds were spent

Council Name:	Sedamsville Civic Association	Contract Year:	FY 2024
Project Name:	#1 Community Partnership		

Ref #	DATE (earliest to latest)	PAYEE	DESCRIPTION	Front End (invoice or receipt or other)	Back End (canceled check # or bank statement + month)	AMOUNT
1	6/14/24	HomeBase	One Year Membership	Invoice ✓	Chk #3190 ✓	\$ 100 ✓
2	7/10/24	Dream Center	Reimbursement for Backpack Drive	Receipts ✓	Chk #3195 ✓	\$ 2000 ✓
3						\$
4						\$
5						\$
6						\$
7						\$
8						\$
9						\$
10						\$
11						\$
12						\$
13						\$
14						\$
15						\$
16						\$
TOTAL						\$2100✓

- Proof of Need: Invoice, receipt, contract, or other written form of agreement (front end); Mark ref #
- Proof of Payment: Canceled check, bank statement, cash receipt (back end); Mark ref #
- Cash payments must be accompanied by proof of payment receipt—a template is available through IIN
- Payments to individuals for temporary (hourly) work must be verified by information in the NSP Hourly Paid Worker Summary Log
- Payment to the City department or agency: must be accompanied by letter or an email from the department or agency requesting funds for what purpose

HomeBase Cincinnati
151 West 4th St.
Box 29
Cincinnati, Ohio 45202

#1 Community Partnership

Ref #1

INVOICE #0719sc

PREPARED FOR

Sedamsville Civic Association

ATTN: Herb Kohls
638 Sedam St. Cincinnati Ohio 45204

PREPARED DATE
May 21, 2024

EXP. DATE
June 21, 2024

ITEM	QTY	PRICE	TOTAL
Sedamsville	1	\$100	\$100

\$100

Make all checks payable to HomeBase Cincinnati

Thank you for supporting HomeBase!



Order Placed: July 2, 2024
Amazon.com order number: 113-5021237-8235462
Order Total: \$1,461.64

Shipping now

Items Ordered	Price
3 of: Oxford Spiral Notebook 18 Pack, 1 Subject, College Ruled Paper, 8 x 10-1/2 Inches, Assorted Colors, 70 Sheets (65206)	\$26.40
Sold by: Amazon.com Services, Inc	
Supplied by: Other	

Condition: New

2 of: Officygnet 3 Ring Pencil Pouch, 36 Packs Bulk Zipper Pencil Case in 6 Colors, Pencil Pouches with Clear Window for Storing	\$39.99
School Office Supplies, Cloth Pencil Bag for 3 Hole Binder	
Sold by: Unmi Boutique (seller profile)	
Supplied by: Other	

Condition: New

#1 Community Partnership

Ref #2

Shipping Address:
Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Shipping Speed:
FREE Prime Delivery

Shipping now

Items Ordered	Price
3 of: Oxford Spiral Notebook 18 Pack, 1 Subject, College Ruled Paper, 8 x 10-1/2 Inches, Assorted Colors, 70 Sheets (65206)	\$26.40
Sold by: Amazon.com Services, Inc	
Supplied by: Other	

Condition: New

Shipping Address:
Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Shipping Speed:
FREE Prime Delivery

Shipping now

Items Ordered	Price
3 of: Oxford Spiral Notebook 18 Pack, 1 Subject, College Ruled Paper, 8 x 10-1/2 Inches, Assorted Colors, 70 Sheets (65206)	\$26.40
Sold by: Amazon.com Services, Inc	
Supplied by: Other	

Supplied by: Other

Condition: New

Shipping Address:

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Shipping Speed:

FREE Prime Delivery

Shipping now

Items Ordered

3 of: *Kathfly Classroom Headset with Microphone Black Student Stereo Headphones Adjustable Office Conference Headphones with 3.5mm Plug for Kid Adult School Mobile Phone Tablet Business Call Center (50)* **Price**
\$98.99

Sold by: Romerouy (seller profile)

Supplied by: Other

Condition: New

Shipping Address:

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Shipping Speed:

FREE Prime Delivery

Shipped on July 3, 2024

Items Ordered

3 of: *Oxford Spiral Notebook 18 Pack, 1 Subject, College Ruled Paper, 8 x 10-1/2 Inches, Assorted Colors, 70 Sheets (65206)* **Price**
\$26.40

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

1 of: *Kathfly Classroom Headset with Microphone Black Student Stereo Headphones Adjustable Office Conference Headphones with 3.5mm Plug for Kid Adult School Mobile Phone Tablet Business Call Center (50)* **Price**
\$98.99

Sold by: Romerouy (seller profile)

Supplied by: Romerouy (seller profile)

Condition: New

Shipping Address:

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

7/3/2024, 12:5

Shipped on July 3, 2024**Items Ordered**

	Price
3 of: <i>Oxford Spiral Notebook 18 Pack, 1 Subject, College Ruled Paper, 8 x 10-1/2 Inches, Assorted Colors, 70 Sheets (65206)</i>	\$26.40
Sold by: Amazon.com Services, Inc	
Supplied by: Other	

Condition: New

2 of: <i>Fuutreo 12 Pack Index Card Holder 3x5 Index Card Box Organizer Flash Card Holder Note Card Holder Index Card Case for Index Cards Note Cards Flashcards Recipes and Addresses (Black, White)</i>	\$26.99
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Sold by: Snowliyu (seller profile)

Supplied by: Snowliyu (seller profile)

Condition: New

Shipping Address:

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Shipping Speed:

FREE Prime Delivery

Shipped on July 2, 2024**Items Ordered**

	Price
2 of: <i>Oxford Spiral Notebook 18 Pack, 1 Subject, College Ruled Paper, 8 x 10-1/2 Inches, Assorted Colors, 70 Sheets (65206)</i>	\$26.40
Sold by: Amazon.com Services, Inc	
Supplied by: Other	

Condition: New

2 of: <i>Fuutreo 12 Pack Index Card Holder 3x5 Index Card Box Organizer Flash Card Holder Note Card Holder Index Card Case for Index Cards Note Cards Flashcards Recipes and Addresses (Black, White)</i>	\$26.99
---	---------

Sold by: Snowliyu (seller profile)

Supplied by: Snowliyu (seller profile)

Condition: New

Shipping Address:

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Shipping Speed:

FREE Prime Delivery

Shipped on July 3, 2024**Items Ordered**

	Price
3 of: <i>Oxford Spiral Notebook 18 Pack, 1 Subject, College Ruled Paper, 8 x 10-1/2 Inches, Assorted Colors, 70 Sheets (65206)</i>	\$26.40
Sold by: Amazon.com Services, Inc	
Supplied by: Other	

Index Cards Note Cards Flashcards Recipes and Addresses (black, white)

Sold by: Snowliyu (seller profile)

Supplied by: Snowliyu (seller profile)

Condition: New

Shipping Address:

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Shipping Speed:

FREE Prime Delivery

Shipped on July 3, 2024

Items Ordered

2 of: *Fuutreo 12 Pack Index Card Holder 3x5 Index Card Box Organizer Flash Card Holder Note Card Holder Index Card Case for* **Price**
Index Cards Note Cards Flashcards Recipes and Addresses (Black, White) **\$26.99**

Sold by: Snowliyu (seller profile)

Supplied by: Snowliyu (seller profile)

Condition: New

Shipping Address:

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Shipping Speed:

FREE Prime Delivery

Shipping now

Items Ordered

3 of: *Fuutreo 12 Pack Index Card Holder 3x5 Index Card Box Organizer Flash Card Holder Note Card Holder Index Card Case for* **Price**
Index Cards Note Cards Flashcards Recipes and Addresses (Black, White) **\$26.99**

Sold by: Snowliyu (seller profile)

Supplied by: Other

Condition: New

Shipping Address:

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Shipping Speed:

FREE Prime Delivery

Payment information

7/3/2024, 12:58

Visa ending in 5913

Shipping & handling

Billing address

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Total before tax:	\$1,355.82
Estimated tax to be collected:	\$105.82
Grand Total:	\$1,461.64

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Order details

#912001819519286

Placed at 9:37 PM yesterday



Preparing to ship

Scheduled to arrive Tue, Jul 9

Delivering to

1745 Pinebluff Ln
Cincinnati, OH 45255

\$343.17



College Ruled Red H...

\$0.99 each

Qty 30

Subtotal (338 items) **\$333.37**

Discounts **-\$15.03**

Save 15% on Classroom Supplies **-\$15.03**

Fulfillment **Free**

Tax **\$24.83**

Local Sales and Use Tax **\$6.53**

Sales and Use Tax **\$18.30**

Total \$343.17

Visa *5913

#1 Community Partnership

Ref #2



Ready for pickup

Drive Up at Beechmont Area

Open the app
to let us know
you're on your
way

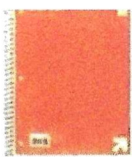
You'll need the app to
pick up your order



Wide Ruled Pink 1 S...

\$0.99 each

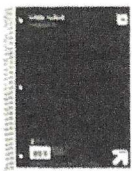
Qty 30



Wide Ruled Orange ...

\$0.99 each

Qty 30



Wide Ruled Black 1 ...

\$0.99 each

Qty 30



College Ruled Purpl...

\$0.99 each

Qty 30



Wide Ruled Purple 1 ...

\$0.99 each

Qty 30



College Ruled Orang...

\$0.99 each

Qty 30



10ct Washable Mark...

\$0.50 each

Qty 5



College Ruled Blue 1...

\$0.99 each

Qty 30



College Ruled Black ...

\$0.99 each

Qty 30

Order Placed: July 2, 2024
Amazon.com order number: 113-4639190-0763416
Order Total: \$301.80

Shipped on July 3, 2024

Items Ordered

4 of: EPI Spiral Notebook, 1 Subject, Wide Ruled Paper, 70 Sheets (Assorted, 48)

Sold by: EPI School Supplies (seller profile)

Supplied by: Other

Condition: New

Price
\$69.99

Shipping Address:

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

#1 Community Partnership
Ref #2

Shipping Speed:

Standard Shipping

Payment information

Payment Method:

Visa ending in 5913

Billing address

Rebecca Rife
1745 PINEBLUFF LN
CINCINNATI, OH 45255-2656
United States

Credit Card transactions

Item(s) Subtotal:	\$279.96
Shipping & Handling:	\$0.00

Total before tax:	\$279.96
Estimated tax to be collected:	\$21.84

Grand Total:	\$301.80

Visa ending in 5913: July 3, 2024: \$301.80

To view the status of your order, return to Order Summary.

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Help



FIFTH THIRD BANK
(CINCINNATI)
P.O. BOX 630900 CINCINNATI OH 45263-0900

SEDAMSVILLE CIVIC ASSOCIATION
727 SEDAM ST
CINCINNATI OH 45204
260 FAIRBANKS AVE
CINCINNATI OH 45204-1203

Statement Period Date: 6/1/2024 - 6/30/2024
Account Type: 5/3 BUSINESS CKG
Account Number:

Banking Center: Delhi
Banking Center Phone: 513-451-2226
Business Banking Support: 877-534-2264

0

2275

SEDAMSVILLE CIVIC ASSOCIATION
727 SEDAM ST.
CINCINNATI, OH 45204

Date: 6/12/24

Pay to the Order of: HomeBase \$ 100.00
one hundred Dollars

For: Membership R. H. H. H.

6/14/2024 3190 \$100.00

SEDAMSVILLE CIVIC ASSOCIATION
727 SEDAM ST.
CINCINNATI, OH 45204

Date: 6/14/24

Pay to the Order of: Dawn Sheaf \$ 28.63
twenty eight dollars and sixty three cents Dollars

For: Vlt mem. dedication reimburse R. H. H. H.

6/17/2024 3192 \$28.63

SEDAMSVILLE CIVIC ASSOCIATION
727 SEDAM ST.
CINCINNATI, OH 45204

Date: 6/12/24

Pay to the Order of: Cindy Bastin \$ 41.25
forty one and twenty five cents Dollars

For: Memorial Reimbursement R. H. H. H.

6/13/2024 3191 \$41.25

SEDAMSVILLE CIVIC ASSOCIATION
727 SEDAM ST.
CINCINNATI, OH 45204

Date: 6/20/24

Pay to the Order of: Dawn Sheaf \$ 14.00
fourteen Dollars

For: Donation Box Reimburse R. H. H. H.

6/24/2024 3193 \$14.00

#1 Community Partnership

Ref #1



FIFTH THIRD BANK
(CINCINNATI)
P.O. BOX 630900 CINCINNATI OH 45263-0900

SEDAMSVILLE CIVIC ASSOCIATION
727 SEDAM ST
CINCINNATI OH 45204
260 FAIRBANKS AVE
CINCINNATI OH 45204-1203

0

2282

Statement Period Date: 7/1/2024 - 7/31/2024
Account Type: 5/3 BUSINESS CKG
Account Number:

Banking Center: Delhi

Banking Center Phone: 513-451-2226

Business Banking Support: 877-534-2264

SEDAMSVILLE CIVIC ASSOCIATION
727 SEDAM ST.
CINCINNATI, OH 45204

Date: 7/10/24 3194
13-31/420

Pay to the Order of: Dennis Vance / CHS Post 534 \$ 100.00
one hundred Dollars

FIFTH THIRD BANK
For: VFW Riverside [Signature]

7/31/2024 3194 \$100.00

SEDAMSVILLE CIVIC ASSOCIATION
727 SEDAM ST.
CINCINNATI, OH 45204

Date: 7/10/24 3195
13-31/420

Pay to the Order of: Dream Center Cincinnati \$ 2000.00
two thousand Dollars

FIFTH THIRD BANK
For: Community Partnership [Signature]

7/16/2024 3195 \$2,000.00

#1 Community Partnership

Ref #2

1461.64
343.17
301.80